

ASIAN PACIFIC CONGRESS OF CARDIOLOGY (APSC)

Guidelines for **SUBMISSION** of abstract and manuscript

APSC-PHA Congress 2019

Guidelines for Authors

- A. All abstracts and manuscripts must be submitted electronically.
 - a. The abstract and manuscript **MUST NOT CONTAIN NAMES OF AUTHORS AND INSTITUTION**
 - b. Both must be submitted **WORD and PDF format**

B. Each paper submission **must have** the following supporting documents/acknowledgment:

1. **COVER LETTER:** should be submitted **AS A SEPARATE DOCUMENT** with each research paper submission.

IMPORTANT: A cover letter **SHOULD NOT** be a part of the submitted manuscript. It **MUST** contain the following information:

- a. Title of the Research Paper
- b. Category of the paper you are submitting it to: Analytical Research, Descriptive Research, Meta-analysis and Case Report
- c. All Author Information, including: First name, middle initial, and last names, contact numbers, email address
- d. Name of institution.
- e. Statement that the paper has been reviewed and approved by respective institutional ethics review committees

2. **ABSTRACT AND MANUSCRIPT:**

- a. Authors must ensure that the data were collected in an ethical manner and has been approved by the institution's ethics review committee.
- b. Please ensure that manuscript is not currently under review at another journal or is not forthcoming.
- c. Please prepare abstract and manuscript for anonymous review by removing author's names and affiliations. **Kindly do not include the name of your institution in the title, or any parts of your paper in both** abstract and full manuscript to maintain anonymity.
- d. Double-space all manuscript including text, headings, abstract, quotations and references. Tables may be in single space.
- e. Please use a 12-point Arial font.
- f. The abstract should be structured with distinct, labeled sections like **INTRODUCTION, METHODS, RESULTS, AND DISCUSSION** for rapid comprehension in **300 OR LESS word count**, double space excluding key words. Please do not put figures or tables in the abstract.

C. DECLARATION OF ORIGINALITY. Authors must ensure that the paper submitted is their own original work. A declaration of originality must be submitted together with the abstract.

D. DEADLINE OF SUBMISSION: There is a separate deadline for submission of abstracts and manuscripts.

- c. For Abstracts: Deadline is on **February 18, 2019** on or before midnight.
- d. For manuscripts: Deadline is on **March 18, 2019** on or before midnight.
- e. **Only those who have submitted the abstracts shall be allowed to submit the full manuscript.**
- f. Please submit abstracts and manuscripts via electronic mail in this address: 2019congressabstracts@gmail.com .

E. Please follow instructions. Revisions to each paper are allowed provided it is re-submitted before the deadline. Revision is not allowed after the deadline has passed.

F. There are 4 categories: Analytical Research, Descriptive Research, Meta-analysis, and Case report. These research papers will be submitted for peer review.

G. Peer reviewers will be nominated by member countries of the Asian Pacific Society of Cardiology who will assess the merit of each paper and give a corresponding grade.

H. The 5 papers with the highest scores per category will be eligible for oral presentation. The papers ranked 6 to 15 will be for moderated poster presentation.

I. Winners shall receive the following:

Category	1 st place	2 nd place	3 rd place
YIA – Analytical Research	\$1,000	\$700	\$500
Descriptive Research	\$300	\$250	\$200
Meta-analysis	\$300	\$250	\$200
Case report	P200	\$150	\$100
Best Poster	\$100	\$75	\$50
Runners up for the Analytical Research, Descriptive Research, Meta-analysis and Case report (4 th and 5 th place) - \$75			